



RHS Application for Student Club 2018-2019

Select one of the following options:

This application is for a **new club**

This application is to **renew an existing club**

This application is to request approval of a student club at Riverton High School. The application must be fully completed for the application to be considered. Incomplete or incorrectly prepared applications will not be considered.

PLEASE NOTE: All applications will be considered in light of District Policy No. AA443 and District guidelines. Copies of the policy and guidelines can be obtained at www.jordandistrict.org.

APPLICATION WINDOW: This application must be **properly submitted** between March 1 and April 1 of the school year **before** the school year during which the club will begin to function. Applications which are not timely received will not be considered for the following year, and a new application must be submitted during the next application window period.

APPEAL OF DENIAL: If your club application or requested club name is denied, you may appeal that decision by submitting a request, **in writing**, to the Board of Education (or someone the Board appoints to decide appeals) that the application or name be approved. You must do this within thirty (30) days after the administrator denies the application or proposed name. The Board of Education or its appointee may hold an oral hearing on your request. In any case, the Board of Education or the appointee will decide the appeal and will give a written decision within thirty (30) days after receiving your appeal. **The decision of the Board of Education or its appointee will be final.**

REVOCAION OF CHARTER OR DISCIPLINE: A club which is found to have been in violation of the provisions of its charter or to have been engaged in conduct which violates Utah Code Ann. 53A-3-419, Utah Administrative Code R277-617, any other applicable law or regulation, or any District or school policy or regulation may be subject to charter suspension, revocation or other disciplinary action consistent with policies and procedures established and from time to time modified by the Administration.

General Club Information and Charter

Proposed Club Name: _____

Proposed Club Supervisor: Name _____ Signature _____

(If the supervisor is not present for an at-school meeting or activity, then the meeting or activity must be canceled. Faculty supervisors are approved and appointed by the administration. Faculty supervisors do not sponsor or participate in non-curriculum related clubs. They will provide support as necessary for custodial-type purposes and will monitor activities to ensure compliance with school policies.)

Prepare and submit a proposed club charter

This charter may contain rules about club operation and membership, and other items, but it must include all of the following items, and the other provisions of the charter cannot be inconsistent with these items:

- the purpose of the club;
- a description of the types of activities in which club members may be engaged;
- a provision that the club must maintain a minimum of seven (7) student members;
- a restriction that a student may not participate in or attend club activities unless the student has provided written permission from either a parent with legal custody or other legal guardian;
- a commitment that the club will comply with Utah Code Ann 53A-3-419, Utah Administrative Code R277-617, all other applicable laws and regulations, and District and school policies and regulations;
- information concerning anticipated dues and other related fees and how funds will be expended, and a commitment that funds will be handled pursuant to district policy;
- a list of offices (not the names of students expected to fill those positions) and the duties of each office;
- election/selection criteria for officers.

Please attach your club charter to this application

Set forth the time and frequency of anticipated club meetings (clubs must meet at least once each quarter): _____

Set forth the proposed use of school facilities, including at the specific areas or facilities of the school for which use is requested and the proposed nature of the use of those facilities:

Describe and provide copies of any materials (flyers, posters, and so forth) which the club plans to use to tell students about the club's existence or to invite students to join.

List the names of at least seven (7) club members and provide the corresponding written consent forms for those members signed by a parent with legal custody or other legal guardian of each student.

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List the names of students expected to serve as officers and the offices they are expected to fill or state the reason why the names of expected officers are not known at this time.

Applicant information

The submission of this application represents a commitment that the club will comply with applicable policies and laws.

Proposed Club Name: _____

Signature: _____

Date: _____

Name: _____

Grade: _____

Address: _____

Telephone: _____

Due Date: March 30, 2018
Please get this application back to Mr. Richins.



AUTHORIZATION FOR PARTICIPATION IN STUDENT CLUB 2018-2019



Student Name: _____

Club Name: _____

I am the custodial parent or legal guardian of the student named above ("my student"), who is currently a student at Riverton High School. I understand that my student wishes to participate in the student club or organization named above at the school ("this club"). If a club is authorized by the school, that authorization allows the club to use certain school premises and facilities, but does not mean that the club is an organization of the school. I understand that membership and participation in this club are voluntary. I understand that this club is not sponsored by the school, and is directed by the student officers of this club. During approved club meeting on school premises, a district employee will be present for custodial purposes. The role of the district employee is limited to protecting and overseeing the use of the school's property and facilities. A district employee will normally not be present at activities off of school premises.

Clubs are authorized by the school based on its stated purposes and activities as set forth in the club application and charter. I understand that I may make arrangements to inspect a copy of the application and charter of this club, which describes the nature, purposes, structure, and other information about this club. I am satisfied that, by either obtaining information from my student or by inspecting the club charter, or both, I have sufficient information about this club to make an informed decision regarding my student's participation in this club. With all of these considerations in mind, I authorize my student's participation in this club. I further understand that my consent may be withdrawn at any time by my notifying the school in writing of that withdrawal of consent.

Custodial parent or legal guardian:

Signature: _____

Date: _____

Name: _____

Address: _____

Phone: _____

Email: _____